

## ORDERING THE 2013 PEDIGREE BOOK/DVD

1. Please make sure you have Adobe Reader 11 downloaded and installed on your computer. (Download free at [www.get.adobe.com/reader](http://www.get.adobe.com/reader)) When downloading, you may wish to save to the desktop in order to access the file for installation.
2. Install Adobe Reader 11, following the instructions given by the program.
3. Using an internet connected computer, open the browser and go to [chicagodals.org/pb2013/](http://chicagodals.org/pb2013/)
4. If you are submitting ON OR BEFORE MAY 1, use the EARLY BIRD ENTRY forms:
  - ✓ To submit electronically, click on the top line- EARLY BIRD ENTRY
  - ✓ The form may open in your browser, or in a separate document, depending on the settings of the machine on which you are working.
  - ✓ If the purple message bar with the submit button is not visible on the top of the form, save file to your desktop. Open the saved file in Adobe Reader11.
  - ✓ The document is a fillable form; please enter your information as you wish it to appear in the fields on the form.
  - ✓ NOTE: In PAYMENT OPTIONS, the PayPal choice requires that you return to the front page of the Pedigree Book site to use the shopping cart.
  - ✓ The SUBMIT button on the top right of the form will open a new window, asking for your email address and name. Then a window will ask if you want to use the default email application or a webmail service such as gmail. Select either default or webmail. If you choose your default email program, your computer may open another window, asking for permission to access your email program when you press the send button. Allow the program to access your email.
  - ✓ AFTER MAY 1, use the REGULAR ENTRY FORM
  - ✓ If you encounter problems when trying to submit the information, print the page as a pdf saved to your desktop, and email it as an attachment to [SUBMISSION@CHICAGODALS.ORG](mailto:SUBMISSION@CHICAGODALS.ORG)
  - ✓ You will receive a confirmation e-mail when the submission went through. If you do not receive the confirmation, please send a note to [cdcpedigree@chicagodals.org](mailto:cdcpedigree@chicagodals.org).

## SUBMITTING YOUR PEDIGREES

For online submission of your dog's information and pedigree, use the **[Dog information form to be filled out and submitted](#)**

- ✓ The form may open in your browser, or in a separate document, depending on the settings of the machine on which you are working.
- ✓ The document is a fillable form; please enter your information as you wish it to appear in the fields on the form.
- ✓ PLEASE NOTE: There are two pages to this form. Complete both, exactly as you wish them to appear on your completed entry pages. Please stay within the 858 character restriction (Including spaces and punctuation) for the comment section.

For postal submission of your dog's information and pedigree, use the **[Dog information form for Download](#)**

- ✓ The form may open in your browser, or in a separate document, depending on the settings of the machine on which you are working.
- ✓ Print the form, then complete it by hand and mail to the address on the top of the form.

- ✓ PLEASE NOTE: There are two pages to this form. Complete both, exactly as you wish them to appear on your completed entry pages. Please stay within the 858 character restriction (Including spaces and punctuation) for the comment section.

#### SUBMITTING YOUR PHOTO AND SLIDE SHOW/VIDEO

The picture you submit is very important. Please send a picture that shows your Dalmatian to its best advantage. Remember — people are looking for potential studs or possible puppy purchases so they want a good idea of conformation, spotting pattern, size, etc. We will accept title-holders sitting with trophy winnings or dogs participating in actual performance events.

We recommend that you send in a side view, show- posed 5" by 7" photo. We will crop pictures to the dog only. Please keep in mind — a dark and shadowy picture will reproduce dark and shadowy. (We will make every effort to return print pictures to you when production is completed).

- ✓ If using a digital camera, set it at the highest quality setting possible.
- ✓ If scanning a photo, scan at 300 DPI and size it to a 5" by 7" image.
- ✓ Use the dog's name and owner's name (EXAMPLE: GCH CH Snowood What About Bob\_Meg Hennessey) as the file name for electronic submissions.
- ✓ For print photos, please place the dog's and owner's name on the reverse.

NOTE: We will NOT accept group photos, ads without photos, or cute little pictures of Dals curled up by the fire.

- ✓ Polaroid and poor quality snapshots are NOT acceptable.
- ✓ Video and/or photos should be submitted on CD's or via e-mail.
- ✓ Contact us if you need assistance creating a slide show.
- ✓ We will convert the first 60 seconds of your original video or photo slide show to a 640x480 Adobe Flash (SWF) movie. It will be video only, no audio.
- ✓ CDC will not edit your video content.
- ✓ Your content must not violate patents, copyrights, trade secrets, intellectual or any other property rights belonging to others. It must not be illegal, damaging, threatening, abusive, libelous, pornographic, vulgar, obscene, hateful, racist, an invasion of privacy, or reprehensible in any other way.

We are trying to produce a professional looking book, and need your cooperation. We know that you will keep in mind the book's purpose and understand our restrictions. We will only accept AKC or foreign equivalent registered Dalmatians.

We plan to provide you with the best possible experience from start to finish. If our estimates are correct, the schedule for this year will be:

- ❖ All Early Bird orders with pedigrees, photos, video and payment must be received by May 1, 2013 to qualify for the discount.
- ❖ All Regular orders with pedigrees with photo, video and payment must be received by July 1, 2013.
- ❖ Proofs of your ads will be mailed/e-mailed to you and must be returned to us by July 16, 2013 with all corrections CLEARLY MARKED IN RED!